**Traveller Information Services Association**

**Official Invoice Request**

The Traveller Information Services Association is open for new organisations to join.

**This invoice request signals your intention to join the Traveller Information Services Association** **and to abide by its Statutes (EO17009) and procedures.**

**The TISA IPR Policy (IPRWG08020) must be followed by all members, and the TISA Confidentiality Declaration (IPRWG08019) must be signed and returned by each Working Group / Task Force participant.**

Applications for Membership are granted once the entrance fee and annual fees have been paid and approval has been given by the Steering Board.

Pursuant to article 3.2 of the TISA Statutes, a Member may resign at any time giving notice in writing to the Executive Office. No refund of fees is made upon resignation. Any outstanding fees remain due. The resigned member will have to pay his annual fee for the year in which he has notified its resignation.

**TISA 2017 Membership Fees**

The Traveller Information Services Association has two fees for membership: a Joining Fee (payable once on joining) and an annual Membership Fee.

* The Joining Fee is 4000 Euro (+ VAT where applicable) and is payable by all prospective members. The Joining Fee recognises the considerable body of work already achieved by the founding organisations.
* The Membership Fee is 5000 Euro (+ VAT where applicable) per calendar year (January-December). Organisations joining in the second half of 2017 can obtain a reduction in their first year’s Membership Fee of 50% (from July) or 70% (from October) on the condition of committing to membership for the following year in addition. *Membership fee is not applicable for organisations which are ERTICO members (as long as they remain ERTICO members).*

**Brief description of the Organisation & reasons for joining:**

 (please add copy of Annual Report and summary of all relevant activities)

....................................................................................................................

....................................................................................................................

....................................................................................................................

....................................................................................................................

....................................................................................................................

***The above description will be circulated to the TISA members.
We really appreciate if you could provide this information***

Please complete the fields below to request an invoice for these two fees be sent to your organisation. The details below should be those of both the financial / administrative contact for payment of the fees and the key working contact:

|  |  |  |
| --- | --- | --- |
|  | financial / administrative contact | working contact |
| Name |  |  |
| Organisation |  |  |
| Email |  |  |
| Telephone  |  |  |
| Address |  |  |
| VAT Number |  |

*I declare the intention of my organisation to join the Traveller Information Services Association and to abide by its principles, rules and regulations, and request to be sent an invoice for the Joining Fee and 2018 Membership Fee.*

YES / NO

*I claim late-joining 2018 membership discount (available from*

*1st July) and commit to 2019 membership,*

*for which I request an extra invoice*

Name / Signature:

**Return this invoice request by email to TISA Executive Office,****info@tisa.org** **/ fax +32 2400 0701.**